

Health Information Management (HIM)

The Health Information Management diploma program at triOS is 76 weeks. It includes a 12-week internship. Health Information Management (HIM) specialists are essential in all health care settings from data entry and coding of personal health information to interpreting data that assists with patient care, research, and education.

triOS College is a proud partner of the Canadian College of Health Information Management. This Health Information Management (HIM) program is accredited by the Canadian College of Health Information Management.



Program Benefits

- ✓ 2 Year Canadian Health Information Management Association (CHIMA) Student Membership
- ✓ Access to Educational Events through CHIMA
- ✓ Coding and Abstracting on WinRecs Software for Health Information Departments
- ✓ Job Placement Assistance
- ✓ Access to the Latest Databases and Canadian Coding Standards from Canadian Institute for Health Information (CIHI)

Here's a look at some of the courses included in this program:

Microsoft Applications

Word, Excel, Outlook, PowerPoint, Business Communication, Introduction to Databases, Integrated Projects

Anatomy, Physiology, and Medical Terminology

Clinical Pathology for Health Information Management

Examining diseases affecting the various systems of the body. Including etiology, signs and symptoms, diagnostic tests and treatments, including pharmacological interventions for various disorders.

Coding and Classification Systems

Introduction to Coding, Fundamentals of classifications using ICD-10 and CCI, Canadian Coding Standards, Health Law, Information Systems & Technology, Applied Research and Epidemiology

Concepts in Healthcare

Legal foundations of the Canadian healthcare system, regulations and legislations of government in the province

Statistics

Management of Health Information Services, Statistics for the Health Information Management Professional

Health Information Management

Database Management, Health Data Management and Use, Utilization Management and Decision Support

Employment and Wage Outlook for Careers in this field:



Employment Rate based on 2019 contactable triOS graduates employed in a related field

Source: workingincanada.gc.ca

NOC Code: 1252 / 12111 **Wage data based on NOC Code 1252 and rounded down to the nearest dollar. Average wage doesn't reflect the starting salary but represents the middle value between lowest to highest wages. Local (or regional) income may vary. Last updated in Jan 2024.

Career Opportunities

Health Records Technician
Health Information Management Technician
Health Information Management Practitioner
Health Information Management Supervisor
Medical Records Unit Supervisor
Health Information Management Coder
Health Records Management Coder
Clinical Data Coordinator

Employers Who Have Hired triOS Grads



Canadian Mental
Health Association
Mental health for all



“Being a graduate of triOS College is one of my achievements in life. Instructors are very accommodating and knowledgeable of what they’re teaching. I was in the Healthcare field and I got to experience first hand training in my field. Not only the instructors who are helpful but all the staff, especially the Career Services representative. Thank you!”

-Grace B.,
triOS College Healthcare Graduate

Health Information Management

NOC Code: 1252/12111

Diploma Program Length:

76 Weeks

Student Success Strategies Digital Literacy for Professionals Career Management	4 Weeks	Management of Health Information Services Statistics for the HIM Professional	4 Weeks
Microsoft Word Microsoft Excel	4 Weeks	Coding and Classification Systems 1 Health Law	4 Weeks
Microsoft Outlook Microsoft PowerPoint Business Communication	4 Weeks	Coding and Classification Systems 2 Information Systems & Technology	4 Weeks
Anatomy, Physiology, and Terminology	4 Weeks	Database Management Health Data Management and Use	4 Weeks
Clinical Pathology for HIM I Introduction to Coding	4 Weeks	Coding and Classification Systems 3 Applied Research and Epidemiology	4 Weeks
Concepts in Health Care Concepts in Health Care for HIM Records Management	4 Weeks	Utilization Management and Decision Support Foundations to Practicum Certification Exam Prep	4 Weeks
Advanced Microsoft Excel Advanced Microsoft Word Introduction to Databases (using Microsoft Access) Integrated Projects (using Microsoft Office)	8 Weeks	Health Information Management Practicum 1 (25hrs/wk)	4 Weeks
Anatomy, Physiology, and Terminology 2	4 Weeks	Health Information Management Practicum 2 (25hrs/wk)	8 Weeks
Clinical Pathology for HIM 2 Medical Ethics for the HIM Professional	4 Weeks	Keyboarding – continuous learning throughout the program	

Program highlights include:

- 2-year CHIMA (Canadian Health Information Management Association) Student Membership.
- Program was developed in accordance with the 2022 CHIMA curriculum standards for HIM.
- Access to the latest manuals and Canadian Coding Standards from CIHI (Canadian Institute for Health Information).
- Continued use throughout the program of EHRGO Software. This education software had been designed to provide simulated case studies for students in healthcare programs.
- Coding and Abstracting on WinRecs software for Health Information Departments.
- Ongoing interaction with CHIMA through student membership and educational events.
- Program prepares students to take the NCE (National Certification Examination) through CHIM upon successful completion of the program.
- Mandatory practicums that provides valuable work experience and exposure to potential employers.

Admission Requirements:

- Student has an Ontario Secondary School Diploma or equivalent, OR
- Is 18 years of age or older on or before the program begins AND can pass a qualifying test that has been approved by the Superintendent.
- The approved qualifying test for this program is the Wonderlic test. A passing score for this program is 18.
- For students who completed high school in a non-English speaking jurisdiction, an English proficiency test is required. Proficiency must be demonstrated through one of the following options:
 - o IELTS: Minimum score of 6.5 with no subject test score lower than 6, OR
 - o TOEFL: Overall 79

Fieldwork Placement Requirements:

- Student must provide an Ontario Routine Immunization Schedule or local health requirements (for in-person programs).
- Student must provide a clear Criminal Record Check.
- Additional host requirements may apply.
- All students must pass the core theoretical portion of their program to be eligible for their placement/internship.
- Students should provide a resume intended for their job search.
- Students must achieve satisfactory attendance.

International Students: Please contact us for more detail regarding admissions requirements.

Accreditation Policy:

Like all post-secondary institutions in Ontario, triOS College reserves the right to accept or deny advanced standing into its programs.

Note:

In order to continuously improve our programs, triOS College reserves the right to modify programs at any time. Program delivery order may vary depending on the program start date. This diploma program may not be available at all campuses. The program may have additional reading weeks, depending on the start date.

You can find our Key Performance Indicators (graduation rate, employment rate, etc.) at www.triOS.com/kpi.

These are statistics from 2018.

